



# OFFRE V.I.E

Juin 2024



## Assistant Project Manager CI/BoP

**Country:** UNITED KINGDOM,

**Type of company:** NNB Nuclear New Build

**Location:** Hinkley Point C construction site (Bridgewater / Tanton)

**Start date of the mission:** 01/10/2024

**Business sector:** ENERGIES

**Duration of mission:** 12 months

### THE OPPORTUNITY

We are currently looking to recruit an Assistant Project Manager on our Hinkley Point 'C' (HPC) project which is a vital part of the UK's future energy strategy. As the first of the UK's next generation of nuclear power stations, HPC is both of high profile and high complexity. The project is delivered through an organisation that comprises multi-disciplinary teams.

The Assistant Project Manager (APM) has the responsibility to ensure delivery of all (or part of) the engineering, procurement, manufacturing, construction, and commissioning activities for the life cycle of the contract or work package in accordance with the overall Project schedule. The APM will ensure planning and delivery is in accordance with all safety, quality, time, and cost parameters to meet the needs of the Project.

As an APM, you will be a member of the CI/ BoP Area and report to a Project Manager and a Senior Project Manager.

### Principal Accountabilities:

- Assist in securing the required resources to meet their project requirements, ensuring the maintenance of SQEP for any assigned resource and promptly identifying any personnel shortfalls or issues within their project team
- Assist the Project Manager and Senior Project Manager to develop and implement strategies and plans in line with the overall programme execution plan (PEP), setting out how the programme of work will be managed, organised, and executed.
- Maintain effective communications with all stakeholders and executing the project or PEP strategies within their contract or package of work
- Assist the Project Manager and Senior Project Manager to drive the delivery of the contract or package activities to ensure they are delivered safely on time, to budget, meeting business & technical requirements. Monitor and manage the progress of the programme - track progress against milestones, deadlines, budget and provide key stakeholders with reports on these matters
- Anticipate, manage, and resolve issues within the contract or package. Identify risks and facilitate the resolution of all issues raised, develop, and update the programme budget, and escalate any issues to the Project Manager and Senior Project Manager
- Work with the Project Manager and Senior Project Manager to ensure schedules are developed and maintained for the contract or package of work. Ensure such schedules are consistent with overall Project schedules and escalate any discrepancies
- Ensure that lessons-learned and knowledge-capture are practiced as business as usual.
- Interface with other programmes to ensure a high-level view of how the total project is progressing and to identify and adopt the use of best practice
- Ensure that contract or package contractual requirements are fulfilled and escalate where necessary to the Project Manager and Senior Project Manager.

### Nuclear Safety Accountabilities:

This role may hold key nuclear safety responsibilities. These are detailed in the Nuclear Baseline.



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## THE SKILLS

- Excellent English level (B2), ideally previous experience in a foreign country within a multicultural environment,
- A Degree or similar qualification in Civil engineering, Civil construction or related field is desirable.
- Preference for previous experience working in a complex Project, but not essential,
- Excellent presentation, influencing and facilitation skills.
- Good communication skills and comfortable working with multiple interfaces within a multinational team,
- Proficient application of estimating, scheduling, programming, risk, and Earned Value Management tools.
- Preference for a demonstrated knowledge and understanding of Project Management., but not essential,
- Autonomous with deductive skills.

## Why EDF?

At EDF, everyone's welcome. It's a powerful statement of our intent to make sure we're about the people who work with us –a rich and unique mix of backgrounds and experiences that's vital to shaping a strong and fresh-thinking organisation like ours. Whoever you are and wherever you come from, we'll embrace the difference you bring and give you opportunities to thrive and succeed.

Join us. Together, we'll help Britain achieve net zero.



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